



Officers

Kristen E. Solloway, P.E., *President* (860) 646-2469 x5344
Karen L. Olson, *Vice President* (860) 522-2217, x215
Sharat Kalluri. P.E., PTOE, *Treasurer* (203) 865-2191
Koreen Bjorklund, *Secretary* (860) 529-5179
Joseph C. Balskus, P.E., PTOE, *Immediate Past President* (203) 712-1100
J.A. Koolis, Jr., *Past President* (860) 659-0444

Board of Director's Meeting Minutes

16February2010
PB, Glastonbury, CT

Directors Attending:

Kristen Solloway, President
Jay Koolis, Past President
Koreen Bjorklund, Secretary (Phone)
John Bertoli, Director
Ewa Zofka, Director (Phone)
Sharat Kalluri, Treasurer
Joseph Balskus, IPP (Phone)
Basilia (Lia) Huang, Director
Robert Ramirez, Training Committee

Directors Absent:

Karen Olson, Vice President
Gene Hunt, Director
Matt Edelman, Director
LaVance James, Director
Nick Lowmes, Director
Mike LaLone, Director
Morteza Hayatghey, Director
Carl-Henry Piel/Linda, Director

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- 1. Opening:** Meeting of the whole was called to order at 4:35pm by Kristen Solloway.
 - 2. Approval of Minutes for December 2009 Board Meeting:** Jay Koolis made a motion to approve the January 2010 meeting minutes; Sharat Kalluri seconded the motion and it was approved unanimously.
 - 3. Approval of Treasurer's Report:** The written Treasurers Report submitted by Sharat Kalluri indicated that there was a balance of \$20,711.09 in the savings account and \$8,933.94 in the checking account. Koreen Bjorklund made a motion to approve the February 2010 Treasurer's report; seconded by Jay Koolis.
 - Sharat will move money from checking to savings.
 - 4. Nominating Committee:** No Report
 - 5. Membership Committee:** Membership letters were sent. (approx. 290) Had received 28-30 renewals.
 - 6. Communications Committee (Newsletter):** Carl Henry Piel has been working on the Newsletter and has a draft for review. Still need new Presidents message and Annual Meeting Re-cap. Dates will need to be updated and we should make reference to our Spring Gathering at the Science Center.
 - 7. Communications Committee (Website):** No Report

8. Program Committee:

- Jay Koolis gave a quick re-cap of the Joint Winter Meeting with ITE. Jay will be discussing with them how to take care of the financial side of the event. Will give information on that during our March BOD meeting.
- Discussed April (Spring) Networking Meeting at CT Science Center. See notes from Jay Koolis on this event attached to the March 2010 BOD Meeting notice.
- Annual Meeting is slated for September/October 2010

9. Awards Committee: No Report

10. Bylaws Committee: No Report

11. Student Grant Committee: Joe Balskus sent out an announcement about the program in March after a requested and approved Grant increase request....see below. Email sent 01March10 and approved by majority on 02March10.

Happy March everyone!

I am putting forth this request (yes, a motion) to increase the student grant amount from \$1500 (as it is now) to **\$2000 per student** and \$3000 (as it is now) to **\$4000 for a group** of students.

The current summary for the grants indicate the board may allow the grants to be increased to \$2k and \$4k for students and groups respectively.

However, in reviewing the past work with my most helpful Student Grant Committee Vice Chair Lia, the above change is requested to clarify the student grant amounts going forward.

Also, with only 1 student grant per year for the last two years, and with the expectation we will likely continue this trend as well as the fact that we are not committed or bound to do this every year, I see no financial issue with the increase.

We plan to send out the student grant package to the Universities this week. Please reply to this email at your convenience and copy our secretary, Koreen.

Thank you.

12. State Chapter's Report: 2011 World Congress will be in Orlando FL. If interested in volunteering they are taking applications. ITS America Annual meeting is being held in May.

13. Training Committee: Training is now becoming more web-based. Bob will be working with Koreen to determine how we can get links to this web based training on our website or send out emails to members about new training opportunities. This is taking place and working well.

14. Open Discussion:

15. Next Meeting: March 16, 2010 at Fuss & O'Neill in Manchester CT, 4:30pm

16. Adjournment. The meeting adjourned at 5:30pm. Motion was made by Jay Koolis; seconded by Joe Balskus.

Minutes Prepared by Koreen Bjorklund