



Intelligent Transportation
Society of Connecticut



Intelligent Transportation
Society of America

Officers

Kristen E. Solloway, P.E., *President* (860) 646-2469 x5344

Karen L. Olson, *Vice President* (860) 522-2217, x215

Sharat Kalluri. P.E., PTOE, *Treasurer* (203) 865-2191

Koreen Bjorklund, *Secretary* (860) 529-5179

Joseph C. Balskus, P.E., PTOE, *Immediate Past President* (203) 712-1100

J.A. Koolis, Jr., *Past President* (860) 659-0444

Board of Director's Meeting Minutes

21 April 2009

Fuss & O'Neill, Inc., Manchester, CT

Directors Attending:

Kristen Solloway, President
Joseph Balskus, IPP (Phone)
Koreen Bjorklund, Secretary
Christal Troya IBI (Phone)
Sharat Kalluri, Treasurer (Phone)
??Arthur Handman, Director (Phone)
Jay Koolis, Past President
Karen Olson, Vice President
Nick Lownes, Director (Phone)
Basilia Huang

Directors Absent:

Gene Hunt, Director
Mike LaLone, Director
Carl-Henry Piel, Director
Ewa Zofka, Director
Matt Edelman, Director
Robert Ramirez, Training Committee Chair
Kevin Burnham, Director
Najib Habesch, Director
John Bertoli, Director
Morteza Hayatghey, Director

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- 1. Opening:** Kristen called meeting to order 4:40pm.
 - 2. Approval of February 2009 Meeting Minutes:** Update attendance notating Christal T. was present via phone. Joe made a motion to approve the 04/21/09 minutes and Koreen 2nd the motion. The motion approved unanimously.
 - 3. Approval of Treasurer's Report:**
 - Sharat will send the Tax Filing
 - We will not move money from Checking to Savings
 - Koreen made a motion to approve, Karen 2nd the motion.
 - 4. Nominating Committee:** No Report/Activity
 - 5. Membership Committee:** Membership renewal has been sent but we are a bit behind our last year's membership. Everyone needs to do their part to recruit new members. **Report was give by Koreen in John's absence.
 - 6. Communications (Website):** Karen is managing this and no comments/suggestions were noted.
 - Newsletter complete verify it is posed on Website.
 - 7. Communications (Newsletter):** Newsletter is complete and has been distributed. Koreen mentioned to Carl-Henry that she is not noted in the officers section or on the BOD.

8. Program Committee: Koreen, with new Program Committee Members, will lay out upcoming schedule of events/programs/meeting for the BOD to review.

- Focus on (2) Major events a year
 1. Joint ITE/ITS Winter Meeting (Typically January)
 2. Annual Meeting
 - a. Training during annual meeting
 - b. Vendor showcase
 - i. We are looking at the week of Sept 21st for the Annual Meeting. Koreen will be setting up meeting to discuss details with Bob R., Hal D. and Jay K. We need to coordinate the Systems Training at the DOT Training Center and verify how that will work with a business meeting, cocktail hour and dinner. **WOULD A MEETING ON 29MAY09 WORK FOR A MEETING TO DISCUSS THIS?**

9. Awards Committee: No Report

10. Bylaws Committee: We will need to vote on bylaws.

- Bylaws will need to be sent out around April 1st so that we can get them back from ITSA in May/June timeframe. This will ensure they are available for our Membership in August.
 1. Voting points addressed in February: Email Voting, Member Definition (Public, Private, Affiliate, Student) etc. **Karen was going to review these items.**

11. Student Grant Committee: Come spring semester we will review and update the process. Further discussions to happen in early 2009. Joe will reach out to the professors and review the feedback.

- Received Final ATIS Report from Neftali Torres.
- Need update from Joe on letters sent to professors at each University
- Clara Fang – Request for Sponsorship on Controller Interface Device (CID) Project
- Nick L. has some students interested in RT Bus Information that could be submitted.

12. State Chapters Report:

- There will be a state chapters strengthening workshop at ITSA...we should try to get as many BOD members to attend as possible. Jay sent this information via email.
- BOD Voted and agreed Kristen would vote for the ITSA Elections in representation of ITS CT. (Jay made motion, Karen 2nd the motion.)

13. Training Committee: No Report

14. Open Discussion

- For those members holding positions on the BOD you will need to submit a report, on your particular topic, in your absence. This is to be submitted to either the President or Secretary for review and discussion during the scheduled meeting.
- Discussed Retreat type gathering to up our attendance.
 1. Open Meeting to Membership
 2. Invite Tom Kern to attend a BOD meeting and discuss ways to improve interest in ITS CT.
 3. Golf Outing

15. Next Meeting: Thursday May 21st – 4:30 at Fuss & O’Neill.

16. Adjournment: 5:30pm Koreen made motion Karen 2nd motion.

Minutes prepared by Koreen Bjorklund