



Intelligent Transportation  
Society of Connecticut



Intelligent Transportation  
Society of America

## **Officers**

**Kristen E. Solloway**, P.E., *President* (860) 646-2469 x5344

**Karen L. Olson**, *Vice President* (860) 522-2217, x215

**Sharat Kalluri, P.E., PTOE**, *Treasurer* (203) 865-2191

**Koreen Bjorklund**, *Secretary* (860) 529-5179

**Joseph C. Balskus, P.E., PTOE**, *Immediate Past President* (203) 712-1100

**J.A. Koolis, Jr.**, *Past President* (860) 659-0444

## ***Board of Director's Meeting Minutes***

Glastonbury Country Club

Glastonbury, CT

27 January, 2009

### **Directors Attending:**

Kristen Solloway, President  
Joseph Balskus, Immediate Past President  
Karen Olson, Vice President  
Jay Koolis, Past President  
Koreen Bjorklund, Secretary  
Gene Hunt, Director  
Robert Ramirez, Training Committee Chair  
John Bertoli, Director  
Kevin Burnham, Director

### **Director Absent:**

Sharat Kalluri, Treasurer  
Najib Habesch, Director  
Kevin Burnham, Director  
Mike LaLone, Director  
Carl-Henry Piel, Director  
Ewa Zofka, Director  
Arthur Handman, Director  
Matt Edelman, Director  
Morteza Hayatghey, Director  
Nick Lownes, Director

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- 1. Opening:** Kristen called meeting to order 4:00pm. (Koreen was late and Joe was on time!)
  - 2. Approval of October Meeting Minutes:** Karen made a motion to approve the 11/12/08 minutes and Gene 2<sup>nd</sup> the motion. The motion approved unanimously.
  - 3. Approval of Treasurer's Report:** We Reviewed both December and January's reports. December 2008 Report: Gene made a motion to approve, Joe 2<sup>nd</sup> the motion. January 2009 Report: Koreen made a motion to approve, Gene 2<sup>nd</sup> the motion. The motions were approved unanimously with the following considerations.
    - What type of savings account does ITS CT have and what is the interest rate.
  - 4. ITS- World Congress Report:** Jay gave Final Report on the Grand Central Reception.
    - ITS CT received a loss of \$1,118.09 on the GCP Reception. ITS America and ITS CT will split this cost minus the name tag cost of \$152.64. **ITS America owes ITS CT \$482.72** for the agreed split of any loss up to \$3,025.
    - ITS America still owes \$5,800 for the Receptions registrations made though ITS America.
      1. Jay will contact ITS America in regards to these two topics.

- 5. Nominating Committee:** No Report
- 6. Membership Committee:** Discussed changes that could be made to our Membership Application. These items include...
- Reducing dues to gain more members
  - Adding individual and student type membership options
  - Listing of membership benefits on the application form
  - We will need to vote on this ASAP so that the applications can be sent. **Please review the Application and supporting documents that were attached to the BOD Meeting Notice.**
- 7. Communications (Website):** Karen is managing this and no comments/suggestions were noted.
- Once we have the final stats from our Joint Winter meeting those items will be uploaded.
  - Post upcoming meeting schedule and events.
- 8. Communications (Newsletter):** Carl-Henry to update newsletter message.
- Presidents Notes
  - World Congress Re-Cap
  - Joint Winter Meeting Re-Cap
  - Upcoming Meeting Schedule
- 9. Communications (Program):** Koreen will lay out upcoming schedule of events/programs/meeting for the BOD to review. This will be prepared and will be submitted by the next BOD meeting in March.
- 10. Awards Committee:** No Report
- 11. Bylaws Committee:** We will need to vote on bylaws in January. **Please review the By-Laws that were attached to the BOD Meeting Notice.**
- 12. Student Grant Committee:** Come spring semester we will review and update the process. Further discussions to happen in early 2009. Joe will reach out to the professors and review the feedback. A report will be given at the 10Feb09 meeting.
- 13. State Chapters Report:**
- Voted on paying the ITSA Chapter Affiliation Dues of \$270.00. Karen made a motion to pay that amount and it was 2<sup>nd</sup> by Joe. The motion was approved unanimously.
- 14. Training Committee:** BOD is open to ideas for sessions. Bob Ramirez noted the following...
- Systems Engineering Training: Bob would be meeting with Hal Decker and Jim Mona on 02Feb09 to discuss. Would this work well during our September Annual Meeting?
  - Traffic Management Plans for Contracts: Federal Highway could present a customized version of TM plans to be included in projects. DOT is interested in this and we should involve Consultants and/or Municipalities.
- 15. Open Discussion**
- **NONE**

**16. Next Meeting:** Tuesday February 10<sup>th</sup> – 4:30 at Fuss & O’Neill.

**17. Adjournment:** Karen motioned to adjourn at 4:50pm. Joe 2<sup>nd</sup> motion.

*Minutes prepared by Koreen Bjorklund*