



Intelligent Transportation
Society of Connecticut



Intelligent Transportation
Society of America

Officers

Joseph C. Balskus, P.E., PTOE, President (203) 712-1100
Karen L. Olson, Vice President (860) 522-2217, x15
Sharat Kalluri, P.E., PTOE, Treasurer (203) 865-2191
Kristen E. Solloway, P.E., Secretary (860) 646-2469, x5344
J. A. Koolis Jr., Immediate Past President (860) 659-0444
Najib O. Habesch, Past President (860) 296-0700

Board of Director's Meeting Minutes

Fuss & O'Neill
Manchester, CT
July 15, 2008

Directors Attending:

Joseph Balskus, President
Karen Olson, Vice President
Kristen Solloway, Secretary
Sharat Kalluri, Treasurer
Jay Koolis, Immediate Past President
Kevin Burnham, Director
Gene Hunt, Director

Director Absent:

Michael LaLone, Director
Robert Ramirez, Ex Officio
Matt Edelman, Director
Nick Lownes, Director
Ewa Zofka, Director
Koreen Bjorklund, Director
Carl-Henry Piel, Director
Najib Habesch, Past President
Arthur Handman, Director
Jay Bertoli, Director

- 1. Opening:** Joe called meeting to order 4:40.
- 2. Approval of Minutes for September Board Meeting:** Karen made a motion to approved minutes and Kevin 2nd the motion.
- 3. Approval of Treasurer's Report:** It was noted several members still owe money for the Spring meeting. Kevin made motion to approve motion and Karen 2nd the motion. The City of New Haven requested they have a credit for the next meeting since they signed up for the spring meeting but were not able to attend. It was discuss that the City has always supported ITS CT and this request should be granted. Kevin made a motion to allow the City of New Haven to have a credit toward the next meeting and Karen 2nd the motion.
- 4. Nominating Committee:** Najib, via email, indicated the following Board of Directors have agreed to another term – Karen Olson, Sharat Kalluri, Gene Hunt, Kristen Solloway, Nick Lownes, and Matt Edleman. He has not heard from Mike Lalone. Joe Balskus has indicated he will not serve as President for another term. Kevin to discuss next steps with Najib.
- 5. Membership:** Jay B. is on vacation this week, but he will need to reach out former members and question why they are not renewing memberships. It was discussed that we need to determine why membership has declined. Kevin made a motion to have the Membership Committee question members as to why they have not renewed and Jay K 2nd the motion.
- 6. Communications (Website):** Company names currently on the website should be reviewed to remove ones who are not current members.

7. **Communications (Program):** Several suggestions were made for the Annual Meeting in the fall. One possible suggestion was hosting a Board Retreat followed by a golf tournament and then dinner. The Board Retreat would be held to discuss options for our organization to brainstorm ideas to generate interest in the ITS CT and maintain current members. Karen made a motion to include in the Annual Meeting a retreat/brainstorming session to discuss the future of the organization and Kristen 2nd the motion.
 8. **Awards Committee:** Matt has indicated there are 2 nominations and a possible third.
 9. **Bylaws Committee:** Kevin discussed changes and Kristen to forward to the Board.
 10. **Student Grant Committee:** Joe to coordinate with Nick about making a presentation. Joe to follow-up with Dr. Fang on student's progress and begin preparing fall announcement.
 11. **State Chapter's Report:** Jay to continue weekly emails to Board.
 12. **Word Congress:**
Jay provided the following update:
 - 9 registrants for our event.
 - Edgar (World Congress contact) has volunteered to include in a news story promoting our
 - DOT has indicated they will **not** be attending.
 - We have not committed to anything.
 - The caterer is still willing to work with us and has other sites to accommodate us.
 - Jay has contacts for entertainment and will begin to make calls once we make a decision.
 - There are state/municipal blocks available but will need 25 registrants.
- It was discussed that we will continue the discussion in August. Based on any updates we have we should try and make a decision on the event.
13. **Next Meeting:** August 5th – 4:30 at Fuss & O'Neill.
 14. **Adjournment:** Kevin motioned to adjourn. Karen 2nd motion.

Minutes prepared by Kristen Solloway