



Intelligent Transportation
Society of Connecticut



Intelligent Transportation
Society of America

Officers

Joseph C. Balskus, P.E., PTOE, President (203) 712-1100

Karen L. Olson, Vice President (860) 522-2217, x15

Sharat Kalluri, P.E., PTOE, Treasurer (203) 865-2191

Kristen E. Solloway, P.E., Secretary (860) 646-2469, x5344

J. A. Koolis Jr., Immediate Past President (860) 659-0444

Najib O. Habesch, Past President (860) 296-0700

Board of Director's Meeting Minutes

March 26, 2008

Tighe & Bond

Middletown, CT

Directors Attending:

Joseph Balskus, President
Karen Olson, Vice President
Kristen Solloway, Secretary
Sharat Kalluri, Treasurer
Kevin Burnham, Director
Ewa Zofka, Director (telephone)
John Bertoli, Director (telephone)
Najib Habesch, Past President (telephone)

Director Absent:

Michael LaLone, Director
Gene Hunt, Director
Robert Ramirez, Ex Officio
Jay Koolis, Immediate Past President
Arthur Handman, Director
Nick Lownes, Director
Koreen Bjorklund, Director
Matt Edelman, Director
Carl-Henry Piel, Director

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- 1. Opening:** President Joe Balskus opened the meeting at 4:35 p.m.
 - 2. Program Committee:** Ewa Zofka had to leave early; the board discussed Item VII, Program Committee first. E. Zofka reported that the Hawthorne Hotel has informed her that the room planned for the Spring Meeting is in use until 5 p.m. Therefore, the revised schedule for the evening is 5 p.m. panel discussion; 6-6:30 happy hour; 6:30 p.m. buffet dinner with speaker at about 7-7:17 pm. This was approved by consensus. Members will reach out to persons for the panel discussion. The expected cost for the evening is about \$2300 for 50 people. It was decided that the charge will be \$40 for members and \$45 for non-members.
 - 3. Approval of Minutes for September Board Meeting:** Kevin made motion, with a subsequent change to be provided by him, and Karen seconded. Unanimous in favor.
 - 4. Approval of Treasurer's Report:** Sharat Kalluri presented this month's Treasure's Report. Kevin Burnham made a motion to approve the February Treasurer's report and Karen Olson seconded the motion. Unanimous in favor.
 - 5. Nominating Committee:** No report.
 - 6. Membership Committee:** Jay Bertoli reported that we have received 22 paid membership renewals. This is still down from 30 we had last year. Jay Bertoli to review list and send out an additional

reminder. There are about 12 names in our membership email list which are returned each time. Jay to send out names for everyone to review and update.

7. **Communications Committee (Newsletter):** No report. The newsletter has not gone out yet.
8. **Communications Committee (Website):** No report.
9. **Awards Committee:** No report...
10. **Bylaws Committee:** No report.
11. **Student Grant Committee:** Neftali Tores from UHART made his presentation. The group provided feed back and some additional resources for research. The next step in his project is to send out a survey for DOT's to complete. Once the survey is complete Neftali will make another presentation. .
12. **State Chapter's Report:** No report.
13. **Training:** No report.
14. **ITS – World Congress Report** Jay Koolis is still waiting for final proposal from a caterer. NJ ITS has decided not to participate in the World Congress.
15. **Open Discussion:** Several topics were discussed
 - ITS World Congress - The board is still discussing the costs and benefits of holding a reception. It was mentioned that it may be more beneficial to concentrate on encouraging more people from Connecticut to attend the ITS World Congress.
 - Strategic Plan – it may be time to prepare a strategic plan for ITS CT. It was suggested that there be a brainstorming meeting instead of a structured meeting in the near future. How can we drum up membership? Attendance at Board meetings as well as other meetings has declined. We need to find topics/events to interest everyone. It was suggested that we invite past members who helped to organize ITS CT to the brainstorming session.
16. **Next Meeting:** The next Board meeting will be held at 4:30 p.m. on **April 22, 2008** at Tighe & Bond's Middletown office.
17. **Adjournment:** The meeting adjourned at 5:45 p.m.

Minutes prepared by Kristen Solloway