



Intelligent Transportation
Society of Connecticut



Intelligent Transportation
Society of America

Officers

Joseph C. Balskus, P.E., PTOE, President (203) 712-1100

Karen L. Olson, Vice President (860) 522-2217, x15

Sharat Kalluri, P.E., PTOE, Treasurer (203) 865-2191

Kristen E. Solloway, P.E., Secretary (860) 646-2469, x5344

J. A. Koolis Jr., Immediate Past President (860) 659-0444

Najib O. Habesch, Past President (860) 296-0700

Board of Director's Meeting Minutes

November 27, 2007

Tighe & Bond

Middletown, CT

Directors Attending:

Joseph Balskus, President
Karen Olson, Vice President
Kristen Solloway, Secretary
Jay Koolis, Immediate Past President
Sharat Kalluri, Treasurer (telephone)
Arthur Handman, Director (telephone)
Nick Lownes, Director (telephone)
Carl-Henry Piel, Director (telephone)
Ewa Zofka, Director (telephone)

Director Absent:

Matt Edelman, Director
Michael LaLone, Director
Claudio Vecchiarino, Director
Robert Ramirez, Ex Officio
Najib Habesch, Past President
John Bertoli, Director
Koreen Bjorklund, Director
Kevin Burnham, Director
Gene Hunt, Director

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- 1. Opening:** President Joe Balskus opened the meeting at 4:40 p.m.
 - 2. Approval of Minutes for September Board Meeting:** Kristen Solloway made a motion to accept the minutes of the October 27, 2007 meeting with a revision to change the location to Tighe & Bond. Jay Koolis seconded the motion and it was approved unanimously.
 - 3. Approval of Treasurer's Report:** The November report is for October and November. Sharat to review with Steve Warren if there is a minimum balance on our checking account. \$3,800 was lost on the Annual Meeting. The People's Bank switch over should be complete, Sharat to confirm. The following are authorized to sign checks:
 - Joe Balskus
 - Sharat Kalluri
 - Karen Olson
 - Kristen Solloway

Karen Olson made a motion to approve September and the October/November Treasurers reports and Jay Koolis seconded the motion and it was approved unanimously.

- 4. Nominating Committee:** No report.

5. **Membership Committee:** No report. Joe Balskus requested an update for the next meeting.
6. **Program Committee:** No report. Joe Balskus requested an Annual Meeting report.

Ewa Zofka contacted Mark Vertucci and ITE is currently working on a topic about blind pedestrians. Joe Balskus has also spoken with Mark about Ethic & Transportation – work between DOT and Consultants. Possible panel discussion with potential speakers to include:

- DOT
- Municipality
- Consultant

Ewa Zofka to either call into Tuesday ITE meeting or attend at Fuss & O'Neill.

7. **Communications Committee (Newsletter):** Carl-Henry Piel reported that the outline of the next newsletter is complete. Joe Balskus has sent in a Presidents Report and will send in a recent photo. Carl-Henry Piel will distribute the outline this week and the newsletter will be sent out in the next two weeks. Newsletter to be mailed and then follow up with email. One possible topic mentioned was Emergency Responders and Video. Nick Lownes indicated he will write on the University's Transportation Center.

It was questioned if something should be included on awards and should the process start now?

Jay Koolis has spoken with NYITS about a joint newsletter that would be electronic and would possibly replace our newsletter.

8. **Communications Committee (Website):** No report, but it was noted that the bylaws and the slate of officers should be updated. Include ITS America's request for paper submissions.
9. **Awards Committee:** No report.
10. **Bylaws Committee:** No report. Kevin Burnham to follow-up on the status of the latest approved bylaws.
11. **Student Grant Committee:** Joe Balskus reported that the University of Hartford project proposal has been approved. The topic will be on real time traffic analysis. Joe Balskus is waiting on a response from Dr. Fang. Joe Balskus to forward Nick Lownes the student grant proposal for his review.
12. **State Chapter's Report:** Jay Koolis reported that he participated in the State Chapters conference call on November 5, 2007. Most of the discussion was on the World Congress. They are currently looking for paper submissions which are to be submitted electronically.

If ITS CT would like to have a meeting at the World Congress they will provide a free room, but the Chapter will be responsible for refreshments.

The next State Chapters meeting will be at the TRB annual meeting on January 15, 2008

13. **Training:** No report.
14. **ITS – World Congress Report:** Jay Koolis reported that the World Congress will be held on November 16, 2008 through November 21, 2008. 9K – 10K expected to attend. The following was noted:
 - VIP dinner will be held at Tavern on the Green (invitation only)
 - There will be technical tours at various sites in metro NY area.
 - There will be a NY travel assistance website.
 - There will be a need for 300 volunteers for the meeting. (Jay passed out handout)

- There will be a local agency pavilion for the various municipal tri-state agencies such as Transcomm, NYDOT, ConnDOT, NY Port Authority, CT Transit, NJ Turnpike Authority, etc....
- Registration will begin in February 2008.

15. Open Discussion: Jay Koolis discussed the ITS CT/ConnDOT World Congress Reception. This reception will be held on November 18, 2008. Jay is still waiting to hear from MTA on the availability of the NE Balcony of Grand Central Station. This should be finalized by February 1, 2008. The reception will include cocktails and entertainment. Cost will be on ITS CT not ConnDOT. ITS CT may lose some money on this event.

16. Next Meeting: The next Board meeting will be held at 4:30 p.m. on **December 17, 2007** at Tighe & Bond's Middletown office. **Please note this is a MONDAY.**

17. Adjournment: The meeting adjourned at 6:00 p.m.

Minutes prepared by Kristen Solloway