



Intelligent Transportation
Society of Connecticut



Intelligent Transportation
Society of America

Officers

J. A. Koolis Jr., *President* (860) 659-0444
Joseph C. Balskus, P.E., PTOE, *Vice President* (203) 712-1100
Stephen W. Warren, *Treasurer* (860) 522-8101, x223
Karen L. Olson, *Secretary* (860) 522-2217, x15
Najib O. Habesch, *Immediate Past President* (860) 296-0700
Kevin J. Burnham, P.E., *Past President* (860) 522-4888, x6536

Board of Director's Meeting Minutes

February 20, 2007
Parsons Brinkerhoff
Glastonbury, CT

Directors Attending:

Jay Koolis, President
Joseph Balskus, Vice President (telephone)
Karen Olson, Secretary
Arthur Handman, Director (telephone)
Gene Hunt, Director
John Ivan, Director
Sharat Kalluri, Director
Carl-Henry Piel, Director (telephone)
Kristen Solloway, Director

Directors Absent:

Steve Warren, Treasurer
Kevin Burnham, Past President
Najib Habesch, Immediate Past President
John Bertoli, Director
Matt Edelman, Director
Michael LaLone, Director
Claudio Vecchiarino, Director
Robert Ramirez, Ex Officio

Key items discussed at the Board meeting were as follows:

- 1. Opening:** President Jay Koolis opened the meeting at 4:35 p.m.
- 2. Approval of Minutes:** Gene Hunt made a motion, seconded by Sharat Kalluri, to approve the January 16, 2006 meeting minutes as written. The motion was approved unanimously.
- 3. Treasurer's Report:** In the absence of the Treasurer, Mr. Koolis presented the written Treasurer's report as of February 20, 2007. Current saving account balance is \$28,492.60. Current checking account balance is \$759.12. Since there were some questions about the income from the January Workshops, a motion to defer approval was made by Joe Balskus and seconded by Kristen Solloway. The motion was approved unanimously.
- 4. Nominating Committee:** No report, but it was noted that Board elections would take place in the Fall and if anyone had suggestions for nominees, they should contact Najib Habesch.
- 5. Membership Committee:** Sharat Kalluri and Kristen Solloway reported that membership renewals had been mailed. More than 20 envelopes had been returned from an earlier mailing, so the list is being updated. Five membership renewals have been received to date.
- 6. Program Committee:** Since Kevin Burnham was absent there was no report on the January workshops, except to say that attendance was significant and that feedback indicated that the workshops were extremely valuable. Mr. Hunt reported that plans for the Annual Meeting were underway. He had received the space criteria for demonstrating the VII vehicle and was working on finding a venue that could accommodate those special needs. The meeting will be scheduled

for one day in September, either September 25, 26 or 27. Mr. Hunt reported that Mr. Burnham is working on the details for the April 2007 meeting and would have a report for the March meeting. Regarding the January meeting, Karen Olson offered to contact Bob Ramirez to determine whether a thank you had been sent to the FHWA coordinator.

- 7. Communications Committee (Newsletter):** Carl-Henry Piel itemized the topics to be covered in the upcoming newsletter. He will contact various people for help with the different articles. It was decided that the publication of the newsletter would be postponed until early March so that the date of the April meeting could be included as “Save the Date” item.
- 8. Communications Committee (Website):** No report.
- 9. Awards Committee:** No report.
- 10. Bylaws Committee:** No report.
- 11. Student Grant Committee:** Joe Balskus reported that notification of the grant program had been sent to the University of New Haven, the University of Hartford, the University of Connecticut and the Central Connecticut State University. Board members discussed a list of project topics that Mr. Balskus had prepared. Mr. Balskus will expand the list and follow-up with professors at the four universities soon.
- 12. State Chapter’s Report:** No report, but Art Handman did indicate his desire to resign as the chair of this committee. There will be training in State Chapter Relations at the ITS-America Annual Meeting in June, so Ms. Olson will send a note to the Board members to see if anyone is planning to attend the Annual Meeting. A discussion ensued about the possibility of paying some of the travel costs for that person to attend the Meeting.
- 13. Training:** No report
- 14. ITS – World Congress Report:** Mr. Koolis reported that ITS-CT and ConnDOT are investigating the possibility of co-sponsoring an event at the NYC Grand Central Terminal during the 2008 World Congress.
- 15. Open Discussion:** It was mentioned that our next planned Board meeting conflicts with the ITE-CT membership meeting, so the date was moved forward a week.
- 16. Next Meeting:** The next board meeting will be held on **March 13, 2007**, 4:30 p.m. at Parsons Brinkerhoff in Glastonbury.
- 17. Adjournment:** The meeting adjourned at 5:37 p.m.

Meeting notes prepared by Karen Olson.