



Intelligent Transportation  
Society of Connecticut



Intelligent Transportation  
Society of America

### **Officers**

**J. A. Koolis Jr.**, *President* (860) 659-0444  
**Joseph C. Balskus, P.E., PTOE**, *Vice President* (203) 712-1100  
**Stephen W. Warren**, *Treasurer* (860) 522-8101, x223  
**Karen L. Olson**, *Secretary* (860) 522-2217, x15  
**Najib O. Habesch**, *Immediate Past President* (860) 296-0700  
**Kevin J. Burnham, P.E.**, *Past President* (860) 522-4888, x6536

### ***Board of Director's Meeting Minutes***

December 19, 2006  
Parsons Brinkerhoff  
Glastonbury, CT

#### **Directors Attending:**

Jay Koolis, President  
Joseph Balskus, Vice President  
Karen Olson, Secretary  
Najib Habesch, Immediate Past President  
John Bertoli, Director  
Arthur Handman, Director (telephone)  
Gene Hunt, Director  
Sharat Kalluri, Director  
Kristen Solloway, Director  
Michael LaLone, Director  
Robert Ramirez, Ex Officio

#### **Directors Absent:**

Steve Warren, Treasurer  
Kevin Burnham, Past President  
Matt Edelman, Director  
John Ivan, Director  
Claudio Vecchiarino, Director  
Carl-Henry Piel, Director

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### **Key items discussed at the Board meeting were as follows:**

- 1. Opening:** President Jay Koolis opened the meeting at 4:35 p.m. .
- 2. Approval of Minutes:** Gene Hunt made a motion, seconded by Sharat Kalluri, to approve the November 21, 2006 meeting minutes as written. The motion was approved unanimously. Following the vote, Art Handman noted that the site of a possible ITS-CT event at the World Congress in 2008 was Grand Central Terminal not Grand Central Station. This correction was noted.
- 3. Treasurer's Report:** In the absence of the Treasurer, Karen Olson presented the written Treasurer's report as of December 19, 2006. Current saving account balance is \$28,380.65. Current checking account balance is \$1,063.97 , with some costs of the annual meeting still outstanding (invoice has not yet been received.) Mr. Hunt will follow-up with Manchester Country Club about this omission. The motion by Ms. Olson, seconded by Najib Habesch, to recommend approval of the Treasurer's report as written. The motion was approved unanimously
- 4. Nominating Committee:** No report.
- 5. Membership Committee:** Sharat Kalluri reported that the University of Hartford is now an ITS-CT member and that he had sent out a notice about a employment opportunity at UConn to all members.

6. **Program Committee:** Mr. Hunt, Bob Ramirez and Mike LaLone reported on further recommendations by the Program Committee regarding the joint meeting with ITE-CT planned for January 2007. ITE-CT has decided not to sponsor a dinner on Day 1. Ms. Olson

Ms. Olson made a motion, seconded by Mr. Hunt that presenters at the event not be required to pay for their tables or their lunches on Day 2, effectively rescinding a motion approved last month. Following some discussion, the motion was approved unanimously.

Details of this event will be transmitted to Carl-Henry Piel so that the information can be included in the upcoming newsletter. A notice announcing the meeting will be mailed to the ITS-CT membership, the greater community and ITE-CT early in January.

7. **Communications Committee (Newsletter):** No report.
8. **Communications Committee (Website):** Mr. Lalone reported that he had added the U of H class to the website, but had not heard from John Ivan regarding an employment opening at UConn.
9. **Awards Committee:** No report.
10. **Bylaws Committee:** No report.
11. **Student Grant Committee:** Joe Balskus reported that he needed to develop a list of ideas for student projects. A new round of announcements needs to be sent out to universities again soon.
12. **State Chapter's Report:** Mr. Handman reported that he sat in on a teleconference on improving liaison between the national organization and State chapters. He reminded members of the national meeting in June. Mr. Handman plans to attend and will report back on the Chapter Strengthening Workshop. Members were also reminded that the VII van is due in Connecticut the week of September 24 and that coordination should be made with Dotty Drinkwater who is overseeing events related to the van in NJ and NY.
13. **Training:** Mr. Ramirez reported that he is using his staff to pull together training opportunities into an electronic format that can then be made available on the ITS-CT website.
14. **ITS – World Congress Report:** Mr. Koolis reported that he will attend a meeting in February 2007 to discuss plans for local involvement in the 2008 World Congress.
15. **Open Discussion:** No additional discussion
16. **Next Meeting:** The next board meeting will be held on **January 16, 2007**, 4:30 p.m. at Parsons Brinkerhoff in Glastonbury.
17. **Adjournment:** The meeting adjourned at 5:30 p.m.

*Meeting notes prepared by Karen Olson.*