



Intelligent Transportation
Society of Connecticut



Intelligent Transportation
Society of America

Officers

J. A. Koolis Jr., *President* (860) 659-0444
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Kevin J. Burnham, P.E., *Past President* (860) 522-4888, x6536

Board of Director's Meeting Minutes

October 17, 2006
Parsons Brinkerhoff
Glastonbury, CT

Directors Attending:

Jay Koolis, President
Joseph Balskus, Vice President (telephone)
Steve Warren, Treasurer
Karen Olson, Secretary
Kevin Burnham, Past President
Arthur Handman, Director (telephone)
Michael LaLone, Director
Carl-Henry Piel, Director (telephone)
Kristen Solloway, Director
Claudio Vecchiarino, Director
Robert Ramirez, Ex Officio

Directors Absent:

Najib Habesch, Immediate Past President
John Bertoli, Director
Matt Edelman, Director
Gene Hunt, Director
John Ivan, Director
Sharat Kalluri, Director

Key items discussed at the Board meeting were as follows:

- 1. Opening:** President Jay Koolis opened the meeting at 4:40 p.m. Since this was the start of a new program year and the board members are the same as last year, Mr. Koolis suggested that we keep the same committee assignments. Anyone who would like to change committee assignments is invited to contact Mr. Koolis through an email.
- 2. Approval of Minutes:** Steve Warren made a motion, seconded by Mike Lalone to approve the minutes of the September 28, 2006 board meeting as written. Kevin Burnham noted that he was not in attendance for that meeting. The motion, as corrected, was approved unanimously; except that Mr. Burnham abstained from the vote.
- 3. Treasurer's Report:** Steve Warren presented the Treasurer's Report (attached) as of October 17, 2006. Current saving account balance is \$28,264.67. Current checking account balance is \$3,012.82, with the cost of the annual meeting still outstanding (invoice has not yet been received.) The motion by Kevin Burnham, seconded by Kristen Solloway, to accept the Treasurer's report as presented was approved unanimously.

Mr. Burnham suggested moving the ITS-CT funds to a money market account with a higher interest rate than the present saving account. Mr. Warren and Mr. Burnham will look into that suggestion.

- 4. Nominating Committee:** No report.

5. **Membership Committee:** No report.
6. **Program Committee:** Mr. Burnham reported that the Program Committee was moving forward to develop a program for the Winter Meeting. Bob Ramirez and Mike Lalone reported that they are working to bring an FHWA training team to CT in conjunction with that meeting. The training session will be an overview of traffic analysis and presentation tools. Following an extended discussion of the possible program format, it was decided that ConnDOT and FHWA representatives would work on the development of the program and that ITS-CT members would assist with input. The meeting date will depend upon availability of the FHWA team, but some time in the last two weeks of January would be the target for the date. The Program Committee will continue to work on other details for this meeting. Mr. Burnham also reported that the question of when to hold the vendor's showcase is under discussion by the Program Committee.
7. **Communications Committee:** Mr. Piel reported that training programs are being added to the ITS-CT website and that he would like articles for the next newsletter. Joe Balskus complimented Mr. Piel on the most recent newsletter and on the suggestion for the gifts at the annual meeting.
8. **Awards Committee:** No report.
9. **Bylaws Committee:** No report.
10. **Student Grant Committee:** No report.
11. **State Chapter's Report:** Art Handman stated that the VII vehicle is scheduled for a Connecticut visit the week of September 24th and that the annual meeting should be scheduled in conjunction with that visit. He stated that we can request the actual date during that week that the vehicle is showcased.

Mr. Koolis reported that he had attended the first planning meeting of the Local Arrangements Committee for the ITS World Congress in November 2008. State Chapter involvement is still to be determined and is pretty wide open in terms of what can be done. Ideas for Connecticut involvement are welcome.
12. **Training:** See Program Committee report above.
13. **Open Discussion:** Mr. Lalone stated that he is updating the website on a regular basis, and that board members are invited to email any changes or additions to him. A suggestion was made to "call-out" to the membership for articles for the December newsletter. It was also suggested that the write-ups for the awards that were made at the annual meeting be edited for inclusion in the newsletter.
14. **Next Meeting:** The next board meeting will be held on November 21, 2006, 4:30 p.m. at Parsons Brinkerhoff in Glastonbury.
15. **Adjournment:** The meeting adjourned at 6:05 p.m.

Meeting notes prepared by Karen Olson.