



Intelligent Transportation
Society of Connecticut



Intelligent Transportation
Society of America

Officers

J. A. Koolis Jr., *President* (860) 659-0444
Joseph C. Balskus, P.E., PTOE, *Vice President* (203) 712-1100
Stephen W. Warren, *Treasurer* (860) 522-8101, x223
Karen L. Olson, *Secretary* (860) 522-2217, x15
Najib O. Habesch, *Immediate Past President* (860) 296-0700
Kevin J. Burnham, P.E., *Past President* (860) 522-4888, x6536

Board of Director's Meeting Minutes

August 15, 2006
Parsons Brinkerhoff
Glastonbury, CT

Directors Attending:

Jay Koolis, President
Steve Warren, Treasurer
Karen Olson, Secretary
Matt Edelman, Director
Kevin Burnham, Past President
Gene Hunt, Director
Sharat Kalluri, Director
John Bertoli, Director
Michael LaLone, Director
Claudio Vecchiarino, Director
Carl-Henry Piel, Director (telephone)

Directors Absent:

Joseph Balskus, Vice President
Najib Habesch, Immediate Past President
John Ivan, Director
Kristen Solloway, Director
Arthur Handman, Director (telephone)
Robert Ramirez, Ex Officio

Key items discussed at the Board meeting were as follows:

- 1. Opening:** President Jay Koolis opened the meeting at 4:30p.m.
- 2. Approval of Minutes:** Kevin Burnham made a motion, seconded by Gene Hunt to approve the minutes of the July 18, 2006 meeting as written. The motion was approved unanimously.
- 3. Treasurer's Report:** Steve Warren presented the Treasurer's Report as of August 15, 2006. Current saving account balance is \$29,148.93. Current checking account balance is \$1,717.46. The motion by Kevin Burnham, seconded by Karen Olson, to accept the Treasurer's report as presented was approved unanimously.
- 4. Nominating Committee:** Jay Koolis read the proposed slate of candidates for (re)election of officers and board members to be voted upon at the upcoming annual meeting. Kevin Burnham made a motion to approve the slate and Sharat Kalluri seconded the motion. The slate was accepted on a unanimous vote.
- 5. Membership Committee:** Mr. Kalluri stated that a few Board members had responded to his request for help in updating the membership, and potential membership list. He proposed sending a notice with the annual meeting notice to encourage people to renew their membership, informing them that the cost of membership for the remainder of the year is ½ of the current annual membership fee. He will coordinate that mailing with Mr. Hunt, Program Chair.

6. Program Committee: Mr. Hunt handed out a written report detailing arrangements thus far for the upcoming Annual Meeting. Dinner will be a buffet. He will reach out to the membership to see if anyone is willing to sponsor the appetizers. Participation in the golfing event is increasing and will be held. Two sponsors for golf prizes have been identified, with perhaps a few more potentials. Mr. Burnham reviewed the Program as confirmed (or tentative) thus far. State Chapter Roundtable will consist of CT, MA & NY and Local/regional ITS Updates will consist of CT, NH, & ME. Carl-Henry Piel was authorized to purchase 75 USB Flash Drives for distribution at the annual meeting.

Mr. Burnham also reviewed the possibilities for future events, including a training program held jointly with ITE in mid-winter, a Keep CT Moving Session with Citizens for Better Transportation and a legislative tie-in in the spring, and a vendor's showcase.

Mr. Koolis is also going to follow-up with ITS-America regarding a possible regional (New England, Mid-Central) ITS conference.

7. Communications Committee: Mr. Piel indicated that he needs a centerpiece article for the newsletter; ideas include an update on legislative activities and a report by Daimler-Chrysler regarding vehicle initiatives. He also needs committee reports, including information about the student grant program, training opportunities and the annual meeting.

Mike Lalone stated that he is updating the website on a regular basis.

8. Awards Committee: Matt Edelman handed out a list of three award candidates and the back-up information regarding the work being cited. Mr. Warren made a motion, seconded by Mr. Hunt, to approve these award candidates. The motion passed unanimously. Najib Habesch will be asked to buy the plaques.

9. Bylaws Committee: Kevin Burnham stated that the Nominating Committee needs to email the endorsed slate to the membership before the annual meeting.

10. Student Grant Committee: No report. Since the Student grant program information needs to get to the universities soon, Mr. Koolis will contact Joe Balskus about that issue.

11. State Chapter's Report: Mr. Koolis distributed a written report from Art Handman regarding the fact that the Benefits, Evaluation and Cost Working group is looking for members.

12. Training: No report.

13. Open Discussion: Mr. Edelman reported that work on the ITS World Congress meeting in November 2008 is moving forward and that there is a role for State Chapters. We need to determine what our role will be: tours, sessions. Mr. Edelman is chair of the local arrangements subcommittee.

14. Next Meeting: The next board meeting will be held at **noon** on **September 28, 2006** with lunch provided at the Manchester Country Club in Manchester.

15. Adjournment: The meeting adjourned at 5:45 p.m.

Meeting notes prepared by Karen Olson.